

General Principles for Ph.D. Studies at Aalborg University

1. Ph.D. students

Only students with a MSc.-degree or equivalent are qualified to enroll in the Ph.D. Programme. Students will be enrolled as Ph.D. students in the relevant Doctoral School at AAU.

Enrolment in the relevant Doctoral School has to be approved by the Ph.D. Study Director upon endorsement from the relevant Head of Department, the relevant Head of Doctoral Programme and the relevant supervisor.

All Ph.D. students admitted in the Doctoral School will have to meet the standards as they are set forth in the Ministerial Order on the PhD Programme, which governs the Ph.D. education in Denmark.

2. Ph.D. Programme

The Ph.D. students will be enrolled to the appropriate Ph.D. programme established under any of the four Doctoral Schools at AAU. The Doctoral School has the right to change its Ph.D. Programme requirements at its sole discretion.

As defined in the Danish Ministerial Order nr 1039 of August 27th 2013 regarding the Ph.D. Programme at universities, the Ph.D. Programme shall be equivalent to 180 ECTS. 60 ECTS corresponds to one year of full-time studies. During the Ph.D. Programme, the Ph.D. student shall be required to:

- Carry out independent research work under supervision (the Ph.D. project).
- Complete Ph.D. courses totaling a minimum of 30 ECTS.
- Participate in active research environments, including a stay at other, mainly foreign, research institutions
- Gain experience of teaching or other form of knowledge dissemination, which is, as far as possible, related to the student's Ph.D. project.
- Complete a Ph.D. thesis on the basis of the Ph.D. project.

Each Ph.D. student will be assigned to a principal supervisor from the teaching staff of the Doctoral School. The principal supervisor is responsible for the student's Ph.D. Programme. In addition co-supervisors from the partner can be appointed.

No later than two months after enrolment in the Doctoral School the Ph.D. student shall submit a Ph.D. study plan according to the template found on the website of the Doctoral School, signed by the relevant persons. After a year of study an updated version of the study plan must be submitted.

Every six months the principal supervisor shall assess whether the work of the Ph.D. student follows the Ph.D. study plan. The supervisor shall consult the Ph.D. student during this process.

The final Ph.D. thesis shall be submitted to the Doctoral School. Prior to this, or immediately after, an assessment committee will be appointed by the Dean of the relevant faculty upon endorsement from the Ph.D. Board of the Doctoral School. The assessment committee shall consist of two external members and one internal member (from AAU) who will also serve as the committee chairman.

The assessment committee must recommend the graduation of Ph.D. students and the Academic Council must approve it. The relevant Faculty will issue a diploma upon approval of graduation.

3. Enrolment

Enrolment in the Doctoral School will be done in accordance with the faculty's tuition waiver Programme.

The Ph.D.-students should be enrolled within a time window of about two-three months on the basis of prior well specified individual announcements (one A4-page per proposal). Applicants should apply for specific proposals and a selection committee is formed to distribute the individual qualified candidates onto the individual Ph.D.-topics. AAU will accept eligible students in accordance to the terms described in the Cooperation Agreement.

The enrolment tuition fee is DKK 35.000 annually (subject to increase according to the annual Finance Act in Denmark). This tuition fee covers supervision, participation in Ph.D. courses in Aalborg, assessment of the thesis as well as administrative costs to the department and the faculties. Also it includes one annual travel of the Ph.D.-supervisor to Vishwaniketan.

The Ph.D.-students are requested to be present at Aalborg University during three months stay early in their study, on average from M3-M6, and again M15-M18. During these periods Ph.D.-courses are given according to the Ph.D.-study plans of the students.

The Ph.D.-students will have to cover living-and travel expenses while they stay at Aalborg University, assuming DKK 20.000 per year the first two years. The last year this amount will be smaller, as only travel and stay in connection with the Ph.D.-defense is to be covered.

Vishwaniketan will cover the Ph.D.-students salary during the three years of Ph.D. study, as well as travel cost in connection with conference participation.

Vishwaniketan will provide all on site infrastructures, logistical and administrative services needed at the site to operate the Programme including, but not limited to, administrative support, classrooms and laboratory facilities.

4. IPR

The intellectual property right (IPR) which are generated by a Ph.D. student and/or a supervisor, belongs to the person who has generated the IPR in question and/or his/her employer.